

5-Way Calling

To include another party in a call while speaking with one party:

- **Flash the receiver button**

The call is placed on hold and you hear dial tone.

- **Dial the phone number of the party you wish to include**
- **Inform them of the conference**
- **Flash the receiver button to bring in the 3rd party**

You are now in conference with both parties. Repeat the process to add more parties (up to 5 in total).

Call Answer

If you have any voice mail messages, when you lift the handset you hear stutter dial tone (and/or flashing Message Waiting Indicator). To access your voice mail:

- **Press *98**
- **Follow the prompts to use the voice mail system**

Caller ID Block

Blocks display of your Caller ID for this call only.

- **Lift the handset and wait for dial tone**
- **Press *67**
- **Dial the desired phone number**

Call Forward

Call Forward lets you forward incoming calls to another number.

To enable/modify Call Forwarding

- **Lift the handset and dial *72**
- **Enter the phone number for the forwarding destination, followed by the # sign**
- **Hang up**

To disable Call Forwarding

- **Lift the handset and dial *73**
- **After hearing the verification, hang up**

Call Screen

Call Screen lets you program your phone to reject calls from a list of telephone numbers.

- **Lift the handset and wait for dial tone**

- **Press *60**
- **Follow the voice prompts to enable or disable the feature, or add the last caller to the blocked list, and add, delete, or list numbers to be blocked.**

Call Transfer

Call Transfer lets you transfer existing call to another phone (e.g. cell phone).

- **During the call press the flash button**
- **Press *08**
- **Enter the phone number you want this call to be transferred to**
- **Hang Up**

Call Waiting

When you are having a phone conversation, Call Waiting notifies you about incoming call by 2 beeps. You can put one call on hold while you answer a second call. You may then alternate between the two. If additional callers try to reach you, they get a busy signal.

- **When you hear Call Waiting tones, quickly press and release (flash) the receiver button**

You are connected to the incoming call and the first call is put on hold. Repeat the step to switch between calls. To end one of the calls, hang up the phone while on that line.

Cancel Call Waiting

To temporarily cancel call waiting:

- **Lift the handset and wait for dial tone**
- **Press *70**
- **Dial your desired number**

Call Waiting is restored after you hang up.

Do-Not-Disturb

This feature allows you to redirect all incoming calls to your voice mail.

- **Lift the handset**
- **Press *04 (Press *04 again to cancel)**

Hold

During a call if you want to place someone on hold:

- **Press the Flash button or flash the receiver button**

The call is placed on hold and you hear dial tone.

To Retrieve a Call on Hold

- **Lift the handset or flash the receiver button**

While on-hook, a new incoming call has priority over the call on hold and rings through first. If you answer the phone, you get the new call first.

Permanent Caller ID Block Release

If your phone is configured to block sending Caller ID information, Permanent Caller ID Block Release sends your Caller ID information for a single phone call.

- **Lift the handset and dial *82**
- **At the second dial tone, dial the extension or telephone number you wish to reach**

Speed Dial

Speed Dial lets you create up to 100 personal 2-digit speed dial codes. The Speed Dial menu provides step-by-step instructions.

To program/modify a Speed Dial Code

- **Lift the handset and dial *75**
- **Follow the voice prompts**

To use a Speed Dial Code

- **Lift the handset and dial *3**
- **Enter the desired 2-digit code**

Visual Call Waiting

When you are having a phone conversation, Visual Call Waiting notifies you about incoming call by 2 beeps. You will also see the caller's phone number on your phone's display. You can put one call on hold while you answer a second call. You may then alternate between the two. If additional callers try to reach you, they get a busy signal.

- **When you hear Visual Call Waiting tones, quickly press and release (flash) the receiver button**

You are connected to the incoming call and the first call is put on hold. Repeat the step to switch between calls. To end one of the calls, hang up the phone while on that line.

Cancel Visual Call Waiting

To temporarily cancel call waiting:

- **Lift the handset and wait for dial tone**
- **Press *70**
- **Dial your desired number**

Visual Call Waiting is restored after you hang up.

Notes

Flash Button

If you have a Flash button on your phone, you may use it instead of quickly pressing and releasing the receiver button.

| Feature | Set | Use | Cancel |
|-----------------------------------|---------------|-------------------|------------|
| N-Way Calling | | FLASH+ no.+ FLASH | |
| Call Answer | *98 | *98 | |
| Call Forward | *72 + no. + # | | *73 |
| Caller ID Block | | *67+ no. | N/A |
| Call Screen | *60 + menu | | *60 + menu |
| Call Transfer | | FLASH+*08+ no. | |
| Call Waiting | | FLASH | *70 + no. |
| Do-not-disturb | | *04 | *04 |
| Hold | | FLASH | FLASH |
| Permanent Caller ID Block Release | | *82 + no. | |
| Speed Dial | *75 | | *75 |
| Visual Call Waiting | | FLASH | *70 + no. |

If you have any questions, please contact our customer service at customer.service@primustel.ca or call 1-800-806-3273